**Nelson Public Library Board**
**Regular Meeting**
**Tuesday, May 17, 2022**

***Minutes***

| **In Attendance** | **Regrets** |
|---|---|
| Tracey Therrien, Chief Librarian<br>Anni Holtby, Chair<br>Tessa Bendig<br>Caroline McChesney<br>Randi Fjeldseth<br>Kathleen Cauley<br>Dale Butterfield<br>Michelle Sylvest<br>Laurie Langille<br>Ana Beresford (arrived at 6:45)<br>Keith Page (arrived at 6:50)<br>Kathleen Cauley (arrived at 7:05) | Lauren Rethoret |

Guests: Tom Newell, Walter Popoff,
Cheeying Ho, Kim Slater.

Recorder: Zoë Creighton (via recording)

Meeting called to order at 6:33 PM by Chair Anni Holtby via video conference.

The meeting was opened by Anni Holtby with a Territorial Acknowledgement of the land on which the participants gathered.

Anni welcomed Tom Newell and Walter Popoff, the Regional Directors in attendance, Trustees introduced themselves.

## 1. Adoption of Agenda

**M/S** T. Bendig/D. Butterfiled

Anni proposed to correct some misnumbered items, as well as add 2 items under New Business: COINS Reconciliation training and the upcoming public spaces event.

That the agenda be adopted as amended. **CARRIED.**

## 2. Consent Agenda:

- Minutes of April 19 meeting

Anni Holtby declared the Consent Agenda accepted.

**3. Strategic Planning Facilitators:** Introduction and overview of process

Cheeying Ho and Kim Slater from the Whistler Centre arrived at 6:45, they were warmly welcomed, introductions were made, and the two consultants provided a high-level overview of their approach to guiding the Library through its next strategic planning process over the summer and into the fall.

4. **Committee/Board Rep Reports**

- **Strat Plan Committee Report**
  Anni provided a report from the Strategic Planning Working Group, on the process and timing of awarding the contract to the Whistler Centre.

- **Governance & Nominations Committee**
  Laurie provided a report on progress and timing of the board evaluation survey.

- **Personnel**
  Nothing to report

- **Fund Development – Advocacy Workshop**
  Laurie and Randi provided some perspectives on the recent advocacy workshop.

- **BCLTA**
  Michelle had nothing to report.

- **KLF**
  Randi reported out on the recent AGM at the Hume Hotel.

- **Friends**
  Dale reported out a recent in person meeting – book sales continue to go well.

- **Trustee pro. development: key takeaways**
  Nothing mentioned.

5. **Librarian's Report**

Tracey provided an overview of her distributed report and brought attention to highlights.

- Circulation rates steadily increasing, almost at 2019 levels
- Settling into hybrid programs – Kootenay Girls Bookclub still online, as it works well for people that live out of town.
- Number of people visiting the Library is down, but patrons are borrowing more.
- Kootenay Teen News is having a big impact on participants
- Seniors outreach is taking place in person, although not always successfully due to ongoing COVID issues.
- From the Heart Indigenous Learning group is going well.
- Seating has all been reinstated, Transitioned from a Covid safety plan to a communicable disease plan.
- Jackie Barber has been hired as the Children's Services Coordinator

Trustees provided comments and thanks to Tracey.

6. **Board Annual Agenda**

**May**

- Invite RDCK Area H, F and E to board meeting.

Walter Popoff and Tom Newell introduced themselves and offered comments and highlights from their districts.

- Conduct Board self-evaluation – survey will be sent out in the next few weeks.

**June:**

- Information sharing with Friends of the Library. Invite Friends Executive to June Board meeting.
- Share results from Board self-evaluation.

## 7. Business/Action Items Arising from Minutes

One action item was carried forward from last meeting:

**ACTION ITEM:** Identify and Share Area E organizations and groups to provide information about the Library with an eye to support Area E Alternative approval Process. (by Trustees, over the summer)

Anni reviewed the summary of Actions from last meeting and offered status reports.

## 8. New Business

- **Statement of Financial Information** (SOFI) : Report to Public Library's Branch. Information only.

Anni invited questions, none came forward.

- **COINS Reconciliation training**

  Anni provided an overview on the proposed workshop and its intended outcomes. A discussion ensued, and potential dates were discussed, with a potential date of June 1st.

- **Public Spaces Event- For information only**
  Anni provided an overview of an upcoming event presented by Nelson at its Best, NPL, and The Civic - May 30th at 7 PM – a link to register on the Library website.

  **M/S** T. Bendig/L. Rethoret

  To adjourn the regular meeting. **CARRIED.**

Meeting adjourned at 7:58 PM

Next meeting June 21st at 6:30 – planning to be hybrid.