



**Nelson Public Library Board
Regular Meeting
Tuesday, March 21, 2023**

Minutes

In Attendance

Tracey Therrien, Chief Librarian
Anni Holtby
Caroline McChesney
Laurie Langille
Dale Butterfield
Jesse Pineiro
Michelle Sylvest
Kathleen Cauley
Randi Fjeldseth
Sue Adam (Via Zoom)

Regrets

Lesley Garlow

Recorder: Zoë Creighton

	SUMMARY OF ACTIONS FROM THIS MEETING	Who	By When
1.	Canvas Staff re: Board/Staff lunch	Tracey	April
2.	Will walk group through GDrive and naming convention	Kathleen	April Meeting
3.	Send Kathleen effective communications they have used to include in the advocacy toolkit	Trustees	April

Meeting called to order at 6:31 PM by Anni, who also offered a land acknowledgement.

1. Adoption of Regular Agenda

M/S M. Sylvest/ J.Pineiro

That the Agenda for the meeting be adopted as circulated. **CARRIED.**

2. Adoption of Consent Agenda

- Minutes of February 21, 2023 Meeting
- Correspondence to the Board
- Committee reports
 - Fund Development: Anni
 - Gov and Nominations: Laurie
 - Personnel: Anni
 - BCLTA: no report
 - KLF: Randi

Anni Holtby declared the consent agenda accepted.

3. Board Annual Agenda

March: Receive Annual Report to Community

Tracey provided an overview of the annual report, distributed in person. It lives on the Library website, and is distributed to funders and other stakeholders. A discussion ensued around member numbers and reported metrics.

April: Board and Staff annual Luncheon

A discussion took place around the benefits of having it outside, during the workweek, perhaps in May or June. Tracey will canvas staff.

4. Librarian's Report

Tracey offered a show-and-tell of the new plant-based book covers – made of beets, not vinyl!

Tracey offered highlights of her distributed report.

- Outreach efforts enabled by grant from Friends of Nelson Elders, since 2009. Each year library staff apply for the grant – funds are not guaranteed.
- Tech Hub training sessions are going really well.
- Kootenay Teen News is also going well. 2500 copies printed last issue – gaining traction.
- Friends submitted funding application to Trust to purchase moveable shelving for children's area.
- Tracey and Anni met with Area E Director for grant to support K-12 services for Area E residents and potentially funding to offer outreach services to the area for families and adults/seniors.

Tracey invited questions and further clarification.

5. Business/Action items arising from Minutes

REVIEW OF ACTIONS FROM FEBRAURY MINUTES	WHO	STATUS
1. Update/Clean up Google Drive document repository	Kathleen	It's clean! Kathleen encouraged Trustees to keep things current, and properly dated.
2. Canvas Babs Kelly re: her receptivity to having NPL Board write a letter of support for her re: a position at KLF	Anni	Reached out, expressed support for the position. To be updated after BCLTA executive meets in May.
3. Review updated Trustee Manual and bring comments to March meeting.	Trustees	Comments offered at meeting. Tracey explained that governance polices were taken from Library Policy Manual. Tracey to add BCLTA to TOC. Tracey will link to Library's history docs by (Frances Wellwod and Eileen Hollland)

6. **Generative thinking:**

Trustees discussed the NPL's governance role with regard to Intellectual Freedom. The links below were used to guide the discussion. Anni offered a reminder to keep the scale of the discussion to governance and goals/values levels. A discussion took place, with suggestions to ground library events, and programming decisions, in codes of conduct and references to values and Human Rights and Criminal Codes – these events are curated by the Library staff, and often at the suggestion of patrons. Trustees offered their perspectives, and acknowledged the nuanced complexity of these issues, and the necessity to keep talking about it. It was suggested to also tie in decisions regarding programming with communications from the strategic framework.

- Toronto Public Library Intellectual Freedom and Equity statements.
<https://www.torontopubliclibrary.ca/terms-of-use/library-policies/intellectual-freedom-statement.jsp>
- Toronto Public Library speakers event: Richard Ovenden, Bodley's Librarian in the University of Oxford <https://www.youtube.com/watch?v=Y9EysN8hDvg&t=75s>

7. **Trustee Board Development**

- **Trustee governance workshop feedback**
Sue took the governance workshop recently – Sue reported that it was a good general overview. Good peer learning and discussions. Carolyn took a workshop (via another board she sits on) on cloud-based storage, and the importance of backups. Michelle took BCLTA 'Art of Chairing' with Babs Kelly and commented on importance of listening.
- **BCLA Conference**
Trustee meet-up not happening.
- **Other sessions/readings**
Safe Harbour workshop – online, self-directed option. Michelle forwarded link to register for this workshop.

8. **Advocacy**

- **Advocacy Tool Kit: Kathleen**
Kathleen reported that the advocacy toolkit should be ready by next month - and she will send it to the Fund Development Committee for review.
- **Road Map: Anni**
Anni provided an overview of the updated advocacy (incorporating new value-based goals from Strategic Framework) road map and action plan, which was adapted from one created by BCLTA. This will set the stage for future advocacy discussions and Governance and Fund Development annual work plans.

9. **Provincial Libraries Branch Annual Report:** Tracey

Tracey offered an overview of the report included in the meeting package. It outlines how Library activities have supported the provincial priorities.

M/S

L. Langille/R. Fjeldseth

That the Regular meeting be adjourned. **CARRIED.**

Moved to in camera at 8:03 PM.