



**Nelson Public Library Board  
Regular Meeting  
Thursday June 20, 2024  
Minutes**

**In Attendance**

Tracey Therrien, Chief Librarian  
 Laura Harris, Assistant  
 Anni Holtby  
 Sue Adam  
 Fernando Murray  
 Jesse Pineiro  
 Leslie Payne  
 Kathy Spiers

**Regrets**

Kathleen Cauley  
 Dey Stuart  
 Caroline McChesney

Guest: Gerda Lang from the Friends of the Library  
 Recorder: Zoë Creighton (from recording)

	SUMMARY OF ACTIONS FROM THIS MEETING	Who	By When
1.	Summarize results form Board Evaluation	Anni and Laura	September

Meeting called to order at 6:30 PM by Chair Anni Holtby.

Anni Holtby offered a territorial acknowledgement.

**1. Adoption of Revised Agenda**

**M/S**                      S. Adam/ J.Peneiro

That the Revised Agenda for the meeting, appended to these minutes, be approved as distributed.  
**CARRIED.**

**2. Adoption of Consent Agenda**

Minutes of May 16, 2024 meeting

Committee & Liaison reports:

- BCLTA: Dey
- KLF: Sue

Anni declared the consent agenda adopted.

**3. Committee, Liaison & Trustee PD Reports (not in consent agenda)**

- **Governance: Caroline & Anni**  
 In Caroline's absence, Anni reported that the revisions to the policy manual are underway.
- **Fund Development: Sue**  
 Sue provided an update on developments to the Legacy Campaign Launch.
- **Toronto Public Library PD event: Dey TABLED**

#### **4. Friends of the Library updates**

Trustees offered thanks to the Friends for the success of the Trivia night. A reminder that the Friends are always looking for new members.

#### **5. Quarterly Financial Report: Tracey**

*Review quarterly financials and surplus background and recommendations.*

*Recommended motions:*

- *to create a Capital and Development reserve and change the name of the Equipment reserve to Technology reserve.*
- *To transfer \_ dollars to each fund.*

Tracey shared the Financial Statements, outlined highlights, and asked Trustees how they would best like to receive this information. Trustees asked questions.

Tracey then presented a proposal of how the NPL might allocate the library's unappropriated surplus.

**M/S** S. Adam/J. Pineiro

To create both a Capital Reserve Fund and a Development Reserve Fund and to change the Equipment Fund name to the Technology Fund, and to transfer \$75,844 from the unappropriated surplus to each of the reserve funds leaving \$30,000 in the unappropriated surplus. **CARRIED.**

Leslie Payne left at 7:13 PM

Fernando Murray left at 7:15 PM

#### **6. Librarian's Report: Tracey**

Tracey outlined highlights of her report:

- Collection development and management
- Cross training of staff
- Recent hires and student practicum
- Extended hours
- Future Needs study with Selkirk College
- Staff survey

#### **7. RDCK Meeting Update: Anni**

Anni provided an overview of a recent meeting that she, Tracey and Laura had with RDCK Directors to update the Service Agreement. A discussion ensued.

#### **8. Board Annual Agenda:**

- June:
  - Information sharing session with Friends of the Nelson Public Library
  - Share results from Board self-evaluation
- September:
  - Strike nominations committee (if necessary)

#### **9. Generative Conversation: Anni – TABLED because of the small group.**

Article: Musings on asking questions.

**10. Board Evaluation:** Anni

Despite the small group, Anni invited those present to discuss the board evaluation. Questions and responses shared in the meeting package were discussed. Those present also discussed how the results will feed into recruitment efforts.

**11. Business/Action items arising from Minutes**

	SUMMARY OF ACTIONS FROM MAY MEETING	Who	Status
1	Send out Link for Board Evaluation	Anni	Done
2	Send out poll for Board/Staff luncheon dates	Tracey	Done
3	Share back the ideas generated during the advocacy activity	Fernando	Done

**12. Adjournment**

**M/S/C** J. Pineiro / S. Adam

That the Regular meeting be adjourned.

Meeting adjourned at 7:44 PM.