



**Nelson Public Library Board  
Regular Meeting  
Thursday October 17th, 2024  
Minutes**

**In Attendance**

Tracey Therrien, Chief Librarian  
 Laura Harris, Assistant  
 Dey Stewart  
 Kathy Speirs  
 Caroline McChesney  
 Fernando Murray  
 Jesse Piñeiro  
 Sue Adam

**Regrets**

Kathleen Cauley  
 Leslie Payne  
 Anni Holtby

Recorder: Zoë Creighton

	SUMMARY OF ACTIONS FROM THIS MEETING	Who	By When
1.	Review distributed policy revisions, bring questions to the conversation between meetings, larger issues will be discussed at the meeting itself.	Trustees	November Meeting
2.	Email Sue or Tracey to volunteer at the Legacy Campaign event	Trustees	Within the week
3.	Bring headphones with the microphone to next meeting to allow remote participants to join generative discussion groups	Tracey	November Meeting
4.	Reach out to find candidate from Area H	Trustees	ASAP

Meeting called to order at 6:31 PM by Vice Chair Caroline McChesney

Jesse Piñeiro offered a territorial acknowledgement.

Caroline warmly welcomed guest Tara Cunningham, who has applied to be accepted as a Trustee. Introductions were made.

**1. Adoption of Agenda**

**M/S J. Piñeiro/ F. Murray**

That the Agenda be approved as distributed. **CARRIED.**

**2. Introduction and welcome to guests**

Tara Cunningham was warmly welcomed.

**3. Adoption of Consent Agenda**

Minutes of Sept.26<sup>th</sup>, 2024 meeting

Committee & Liaison reports:

- Friends: Tracey

Caroline declared the consent agenda adopted.

#### **4. Committee, Liaison & Trustee PD Reports**

##### **Governance + Nominations:**

##### **Policy review - Caroline**

Caroline provided an overview of recent revisions to the Library's policy manual, emphasising the highlighted difference between operations, public and board-focused policies. She also outlined revisions to the manuals' language to be more accessible, embrace EDI principles, and reflect current community priorities. The Trustee Manual was also deliberately separated out from the General Policy Manual.

Trustees were invited to review the distributed policies over the next month, for approval at the November board meeting.

Tracey and Caroline outlined some specific changes that were made – the list of changes will be distributed to Trustees for review in tandem with the policies. Significant changes were introduced in areas of:

- sustainability; philosophy; privacy; advocacy as a board duty; board terms for RDCK Trustees and petty cash

##### **Nominations- Anni**

Anni was not present to report, but the nominations process resulted in Tara Cunningham being present and interested in serving on the Board.

##### **Fund Development: Sue/Kathleen/Anni**

Sue reported out – they are gearing up for the Legacy Campaign Launch next Wednesday evening. They committee is working on confirming one final speaker. Volunteers are needed to support the Scavenger Hunt. Kathy Speirs offered to support.

##### **BCLTA: Dey**

Dey enquired whether other Trustees receive the BCLTA communications, as she did not want to be redundant. It was agreed that Dey would filter to highlight elements that are relevant to this board, interesting events, or our local context.

##### **KLF: Sue**

Sue provided an overview of the role of KLF for the benefit of the guest. The KLF s receiving support from the Trust's NPA Program to engage in strategic planning. Sue reported on a previous idea of doing a letter campaign as per a recommendation from a Minister at the UBCM – to solicit letters of support from non-Trustee residents to aiding advocacy efforts.

##### **Trustee Pro. D:**

Nothing to report.

#### **5. Librarian's Report: Tracey**

Tracey presented highlights of her distributed report.

Outreach:

- Selkirk College "Get Connected" event

- Review of website content (not backend, just pathways patrons use to discover information)
- Delivery service to Kokanee Park Marina is going smoothly. There is a drop bin and folks can pick up holds out there.
- City departments have been contacted to highlight PD opportunities for City Staff.
- 2025 Reading Link Challenge – 8 schools are interested in participation – over 160 kids participated this past year.
- Seniors’ group in Slocan City is requesting that the Library come to do a presentation. Messaging is reaching beyond the Library’s catchment.
- UBCM suggestion is that the advocacy program should take place after the election ( probably January). They have templates to use – to encourage the use of one strong message- an opportunity for the fund development committee to spread the news around a letter-writing campaign.
- Revised job descriptions – emphasis on all positions have a responsibility to welcome and support relationships within and outside the Library. These roles are focused on outcomes, as opposed to tasks.
- An overview of the initiatives undertaken around the September 30<sup>th</sup> Day for Truth and Reconciliation.

Tracey responded to questions.

**Needs Assessment final report presentation Oct. 29<sup>th</sup> 6:30 pm: Tracey**

- Meeting at the Library in person and also online - Lauren and Zoe from Selkirk will be presenting the final report. Tracey will not be present, but warmly encourages Trustees to participate.

**6. Generative Conversation: Sustainability**

<https://news.ubc.ca/2023/04/ubc-scholar-combats-climate-change-with-happiness/>

Trustees broke into small groups to discuss the question “How can the principles of Happy Climate Action be applied to create broader, systemic change? What is the Library's role?” in reflecting upon sustainability. Ideas were shared back.

**7. Board Annual Agenda:**

- October:
  - Arrange for committees to meet and review individual committee Q4 annual goals and objectives  
Caroline provided context for the guest.
- November
  - Review and approve annual budget
  - Progress Review (Q4) of Annual Goals and Objectives
  - Recommend Trustee renewals or appointments to City Council

	SUMMARY OF ACTIONS FROM SEPTEMBER MEETING	Who	Status
1.	Enquire about getting on the Agenda for a Committee of the Whole meeting with needs assessment report content	Tracey	In process- Jesse will

			prompt a response
2.	Email Sue or Tracey to volunteer at the Legacy Campaign event	Trustees	Kathy is keen
3.	Draft a note of board appreciations for the ABCPLD strategic initiatives project for the Chair to sign and to then include with the cheque.	Tracey	In process
4.	Reach out to Zoë and Caroline re: Trustee candidates	Anni	Done

**8. Adjournment**

**M/S/C**

That the Regular meeting be adjourned.

Meeting adjourned at 7:42 PM.